

Tunisian American Enterprise Fund is looking to recruit an Investment Analyst

About the Tunisian American Enterprise Fund

The **Tunisian American Enterprise Fund (TAEF)** was created in 2012 by the U.S Government as an independent fund with the objectives of expanding economic and employment opportunities in Tunisia, catalyzing investments, promoting private sector development and supporting inclusive economic growth including small businesses and joint ventures with US and Tunisian participants.

Funded by the U.S. Agency for International Development at \$ 100 million, TAEF is committed to supporting micro, small and medium-sized enterprises (MSMEs) in Tunisia. TAEF's investment approach is based on **"Smart Capital"** by adapting innovative financing mechanisms to the needs of Tunisian entrepreneurs for impact across many dimensions - social, geographic distribution, inclusion of women and of youth, governance practices, and value creation.

Learn more at <http://www.taefund.org>

Job Description

We are looking for an Investment Analyst to join our Team in Tunis. The Analyst will support TAEF in its investment activity initiatives, sector analysis, and investment advisory work in a diversified sectors as needed. As a member of the team, you will actively contribute to a powerful intervention that has the potential for a significant positive impact on our investment in Tunisia.

Main Responsibilities

- Provide support with the assessment of the overall investment activity of TAEF
- Perform industry, market research and sector analysis
- Support the team in developing investment projects, through activities such as building financial models, drafting of investment memorandums, preparing power point decks, and support deal flow process
- Create reporting templates and lead internal and external reporting requirements relating to ongoing work and the team's investment transaction pipeline
- Prepare financial models including financial projections, business plans, company valuations and investment returns to support transaction execution

- Assist the team in the business and operations follow up and monitoring post investment
- Maintain performance tracking metrics and IT system updated (recovery & collection)
- Operationally support the team by anticipating and addressing needs as they arise
- Travel with interior regions in Tunisia for sourcing, execution and follow up of investments.

Skills and Qualifications

- The ideal candidate will have the following skills and qualifications:
- Proficient in both English and French
- Previous experience in corporate finance, Private equity, banking institution or investment banking
- Excellent analytical ability and discipline, ability to think clearly and communicate effectively, solve problems, demonstrate ability to manage multiple client work-streams with effectiveness
- Demonstrated ability to evolve as part of an entrepreneurial team
- Pro-active team player with enthusiastic approach to learning
- Strong work ethic

Location

Immeuble Zénith, rue de la bourse, Les Jardins du Lac 1053-Tunis

How to apply

Please, apply by sending your résumé at:

info@taefund.org