

TAEF is looking to recruit an internal legal advisor with the following responsibilities and qualifications.

## **Main responsibilities**

### **Investments & operations**

- Verify the legal aspects of TAEF investment projects, feasibility and advise accordingly all relevant departments (investment, compliance, finance).
- Perform the legal due diligence of targeted investments and / or coordinate with external law firms when appropriate.
- Draft, negotiate and follow-up investment contracts in collaboration with the investment team.
- Provide legal advice on new business initiatives, issues relating to the structure of the business operations and providing key support to any queries and questioning from 'the fund' investor (s).
- Act as a key contact for any legal matter related to internal & external investees and portfolio companies.
- Ensure compliance of social and environmental investments.
- In charge of any litigation that may arise and any potential legal disputes.

### **Corporate**

- Monitor, from a legal point of view and on an ongoing basis, the laws, regulations and market practices in Tunisia, analyze the impact of legislative and regulatory changes.
- Interact with external law firms for the follow-up of legal and regulatory requirements in relation to TAEF.
- Review, draft and negotiate a broad range of corporate documents & agreements during the fund life as needed.
- Support the improvement of legal & compliance procedures and processes.

## **Qualifications**

- Fluent in Arabic, English and French.
- Excellent academic and law firm credentials (Master or equivalent in law).
- Demonstrable investment knowledge across a broad range of investment strategies and products; strong experience in-house within fund / asset

management company or a development financial institution or a law firm (investment & corporate).

- Being familiar with investment/private equity funds and investment transactional knowledge would be a distinct advantage.
- Strong knowledge of Tunisian local legislation (including litigation).
- Team player with excellent communication and negotiation skills.
- Respect tight deadlines and the ability to work under pressure.
- Meticulous attention to detail and strong organizational skills.
- A passion for providing unparalleled client service.