



Job Title	Community Manager- Intern
Reports to	Team Leader: Safwen Bouali, CEO

Company Description

Onboard is a fast-growing startup leading the way to paper-free industries. Founded in 2018, we provide a SaaS platform to help hardware makers transform their product manuals to user-centric 3D manuals, with instant customer support and insights.

Job brief & Responsibilities :

We are seeking a hard working intern to work on content creation, community management and social media marketing. The right candidate will have a passion for social media strategy and an analytical, creative mind.

Important functions will include :

- Coming up with creative initiatives and content to engage our community and continually find ways to improve through experimentation.
- Taking ownership of community activation, growth, and retention via relevant communication channels (Linkedin, Twitter, Facebook)
- Developing high-level community engagement strategy, success metrics, and analytics, to better understand and cater to our community.
- Assisting with other special projects and events as needed.

Required skills :

- Market analysis skills
- Fluency in English and French
- Teamwork
- Critical & design thinking mindset
- Graphic Design et Video Editing tools mastery
- Industry, Mixed Reality enthusiast

Benefits:

- Be part of cutting edge technologies product Team.

- Integrate into a multi-disciplinary team of Software & 3D engineers, and Business Developers.
- Work in a fast-scaling start-up with great flexibility and great autonomy with a short decision-making circuit.
- Enjoy an OPEN startup mindset.